



UNIVERSITY
OF APPLIED SCIENCES
— FERIZAJ —

Rector
Prof.Dr. Agron Bajraktari

Nr. Prot.: 43/20; Date: 09.01.2020

Pursuant to Article 5, paragraph 3 and Article 49, paragraph 1.3 of the Temporary Statute of the University of Applied Sciences in Ferizaj, and for the purpose of supplementing the legal infrastructure, the UASF Senate, at its meeting on 09.01.2020, approved:

REGULATION

On the principles of operation of the Industrial Board of the University of Applied Sciences in Ferizaj (hereinafter referred to as the University)

Purpose

This regulation defines the character, membership, functioning, scope, manner of decision making and mandate of the University Industrial Board.

Article 1

1. The character of the Industrial Board (hereinafter referred to as the Board), established by the Temporary Statute of the University of Applied Sciences in Ferizaj and this Regulation, is non-profit and advisory and is based on the goodwill of the members and the commitment of the UASF Industrial Board for the promotion of the quality of Higher Education in its field of activity.
2. The Board shall be composed of representatives of the labor market (industry) and of the authorities in the field of activity of the University.
3. The composition and activities of the Board shall be published on the University website.

Article 2

1. The Board shall be established by the Senate of the University on the proposal of the Rector.
2. The Board shall consist of representatives of all enterprises and institutions with which the University has signed professional cooperation agreements.
3. Upon the constitution of the Board and the election of the Chairman, other members of the Board may also join.

Article 3

1. The Board shall consist of labor market representatives who are decision makers in private or public companies as well as representatives of governmental and non-governmental authorities relevant to the University's field of activity.
2. Ex-officio members of the Board are the Rector (with the right to vote), Vice-Rectors and Deans of Academic Units (without the right to vote), as well as a representative from the University administration (without the right to vote).
3. The Rector prepares the constitutive meeting of the Board, compiles the materials related to the agenda and undertakes other activities for the running of the work of the Board.

Article 4

1. The Board shall elect the Chairman from among the representatives of the labor market. The Chairman of the Board leads the meetings and ensures that information about the meetings is disseminated to all its members and other stakeholders.
2. The Board also elects Vice Presidents of the respective industries (five deputy chairman who must be from the respective faculties). These deputy chairman together with the Chairman of the Board will chair meetings and members of the respective industries.
3. According to this regulation good and transparent practice, the Chairman of the Board shall take care of summarizing the work reports of the Board and operationalizing its initiatives.
4. The Chairman of the Board shall represent it in relation to the third party. In the absence of the chairman, he/she may appoint a deputy.
5. The Chairman of the Board presents the work of the Board in various organizations, such as: Teaching/Scientific Council, Senate, Steering Council, higher education institutions at home and abroad, thematic workshops, etc.
6. The Board may set up working groups focusing on specific areas of the University's scope.

7. Depending on the topics to be discussed, Board of Directors, Director of the Institute, and representatives of relevant bodies operating within the University may be invited to Board meetings without the right to vote.

Article 5

8. The Board may suggest to the Teaching/Scientific Council and the Senate the updating of study programs as well as new academic units according to market needs.
9. Board members support the realization of the professional practice of University students, in accordance with the study programs.
10. The Board shall support the University and the labor market in the field of work in establishing joint working groups.
11. The Board and the University shall cooperate in scientific research, professional services, project collaborations, innovation mediation, as well as in proposals for cooperation in joint projects with the University and other partners.
12. Board members may provide scholarships for students as well as financial support for student and academic research projects.
13. The Board may also consider other matters proposed by the Rector

Article 6

1. The Board must meet at least twice a year and at least within ten days of the beginning of the academic year and its completion.
2. The Board may, at the request of at least 15 members, convene extraordinary meetings attended by at least 50% of them. If the Chairman or the Deputy Chairman does not convene the meeting for any reason, the meeting may be convened under paragraph 2 of this article, but it is chaired by the oldest member attending the meeting. This meeting may be called only once in the present case.
3. In other cases where there are obstacles in calling and organizing the meeting, the University may exercise this right.
4. At the request of Members of the Industrial Board or the University, for specific cases the meeting may also be convened only with members of the industry within a program. Other members of the Industrial Board are notified by e-mail of the recommendations of the meeting.
5. Meetings of the Industrial Board shall be convened at least three days before the date of the meeting by the Chairman.
6. In the absence of the Chairman, the meetings shall be convened by one Deputy Chairman of the respective program and in other cases by the Senior Deputy Chairman. At each meeting of the Industrial Board, participants' lists are signed

as well as the minutes of the meeting held by the Chairman and the Registrar. Meeting materials should be stored as long-term documents in the University Administration Secretariat.

Article 7

1. The Board may suggest amending, improving, and amending regulations and other applicable regulations.
2. The Board may propose to the Educational/Scientific Council and the Senate programs relating to: lifelong learning, adult training and vocational training.
3. The Board shall make evaluations, recommendations and suggestions regarding working conditions, laboratories and facilitating the operationalization of work.
4. The Board's advice and suggestions on issues addressed will be addressed to the Teaching/Scientific Council, Senate, Management and University Steering Council in the context of: designing new programs, applying for accreditation process, assigning work practical, planning research projects, evaluating them, drafting strategic documents, etc.

Article 8

1. Proposals shall be approved by a simple majority of the members present.
2. The Board's recommendations, in the form of a proposal, shall be submitted to the Teaching/Scientific Council for further proceeding.

Article 9

1. The term of office of the Board members shall be four (4) years, with the possibility of re-election. The number of seats is not limited.
2. At the invitation of the Rector, the Chairman of the Board may present to the Senate the activities of the Board for a specified period.

Article 10

This regulation shall enter into force on the day of its adoption in the UASF Senate.

Rector
Prof. Dr. Agron Bajraktari
[Signed]
