

SYLLABUS

Basic data of the subject			
Unit of academic:	Management in Turism and Hospitality		
Title of Course:	Financial Management		
Level:	Bachelor		
Status of Course:	Obligatory		
Year of study:	II		
Number of hours per week:	4		
Credits - ECTS:	5		
Time / location:			
Professor of subject:	Leonora Haliti Rudhani – PhD Candidate		
Details of contact:	Leonora.rudhani@ushaf.net		
Content:			
	<i>The Role of Finance & Finance Manager, Financial Forecast, The Time Value of Money; Risk Management; Capital Resources and Financial Cost; Factors Affecting the Cost of Capital; Financial Leverage and Capital Structure; Dividend Policy; Effective Working Capital Management</i>		
Objectives:			
	<i>To successfully start and manage a company is required to know components to overall system in Enterprises Mechanisms. For a jobseeker profile in the labor market with qualification in business administration, is required to have knowledge of this field, because is connected with financial planning and decision making in business field</i>		
Learning Outcomes			
	<i>Upon successful completion of this course, students should be able to:</i> <ul style="list-style-type: none"> • <i>know the concept of Finance and Financial Management in a business (Company);</i> • <i>recognize ways of how companies take investment decision, financial and dividend decision which maximizes the market values of the firm (also maximizes shareholders wealth);</i> • <i>identify undertaken steps for Financial Forecast of a Company;</i> • <i>analyze Financial Statement through financial reports, to make comparisons in time, or between companies</i> 		
Student Contribution Charge(which should correspond with student learning results)			
Activities	Hours	Days/Week	Total
Lectures and exercises	4	15	60
Tutorial			

Office Hours/ Consultation	2	1	2
Field training exercises			
Midterm, seminar work			
Homeworks			
Self-learning time (at home or in the library)	3	15	45
Final preparation for the exam.	5	3	15
Spent time in evaluation(quizzes, tests, final exam)	3		3
Projects, presentations etc.			
In Total			125

Methodology of Teaching:	<i>Lectures; Homework; Discussions; Exercises (numerical exercises).</i>
Evaluation methods	<i>Seminar Task 20 % Final Exam 80 %.</i>

Literature	
Basic Literature	<ol style="list-style-type: none"> 1. <i>Dr. Isa Mustafa: Menaxhmenti financiar, RIINVEST, Prishtinë.</i> 2. <i>Dr.Halit Xhafa & Beshir Ciceri: Drejtimi financiar, albPAPER-Tiranë</i>
Additional Literature	<ol style="list-style-type: none"> 1. <i>Eugene F. Brigham, Michael C. Ehrhardt 2008 "Financial Management Theory and Practice", 13th edition. Thomson South-Western, United States I perkthyer ne shqip me titull "Drejtimi financiar" Teori dhe Praktikë.</i> 2. <i>Prof. Dr.Halit Xhafa: Drejtim financiar, Pegi, Tiranë</i> 3. <i>Herbert B. Mayo: Financa, Libri uneversitar, Tiranë</i>

The lesson plan design:	
Weeks	Weeks Lectures that will be held:
Week 1:	Introduction to Financial Management Mustafa, I. (2008), Chapter 1. Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 1. William R. Lasher 2008, Chapter 1. James C. Van Horne and John M. Wachowicz, 2008, Chapter1.
Week 2:	Financial Making Decision in Business Mustafa, I. (2008), Chapter 2.
Week 3:	The Time Value of Money Mustafa, I. (2008), Chapter 3. Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 2. William R. Lasher 2008, Chapter 6. James C. Van Horne and John M. Wachowicz, 2008, Chapter

	2.
Week 4:	Financial Analysis Mustafa, I. (2008), Chapter 4. Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 4. James C. Van Horne and John M. Wachowicz, 2008, Chapter 3.
Week 5:	Inside and Outside Control Mustafa, I. (2008), Chapter 5.
Week 6:	Financial Planning Mustafa, I. (2008), Chapter 6 Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 14. William R. Lasher 2008, Chapter 4. James C. Van Horne and John M. Wachowicz, 2008, part from Chapter 3.
Week 7:	First Exam
Week 8:	Investment Mustafa, I. (2008), Chapter 7 William R. Lasher 2008, Chapters 10,11,12. James C. Van Horne and John M. Wachowicz, 2008, Chapter 12,13.
Week 9:	Risk Management Mustafa, I. (2008), Chapter 8 William R. Lasher 2008, Chapter 12. James C. Van Horne and John M. Wachowicz, 2008, Chapter 14
Week 10:	Short-term and Medium-term Resources Mustafa, I. (2008), Chapter 9. James C. Van Horne and John M. Wachowicz, 2008, Chapter 11.
Week 11:	Long-term Financial Resources Mustafa, I. (2008), Chapter 10. Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 8,9. William R. Lasher 2008, Chapter 14. James C. Van Horne and John M. Wachowicz, 2008, Chapter 20.
Week 12:	Capital Cost Mustafa, I. (2008), Chapter 11. Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 10. William R. Lasher 2008, Chapter 13. James C. Van Horne and John M. Wachowicz, 2008, Chapter 15.
Week 13:	Dividend Policy Mustafa, I. (2008), Chapter 12. William R. Lasher 2008, Chapter 15.

	<i>James C. Van Horne and John M. Wachowicz, 2008, Chapter 18.</i>
Week 14:	<i>Working Capital Management</i> <i>Mustafa, I. (2008), Chapter 13.</i> <i>Eugene F. Brigham, Michael C. Ehrhardt 2008, Chapter 22.</i> <i>William R. Lasher 2008, Chapter 16.</i> <i>James C. Van Horne and John M. Wachowicz, 2008, Chapter 8.</i>
Week 15:	<i>Second Exam</i>
Academic politics and Rules of Conduct:	
<i>Regular attendance, tranquility and active engagement in dialogue during lectures and exercises are obligatory. As a matter of courtesy, mobile phones should be switched off during classes and exams.</i>	