

SYLLABUS

The basic course information:			
Academic Unit:	Faculty of Tourism and Environment		
Title:	Financial Management		
Level:	Master		
Status:	Compulsory		
Year of studies:	I		
The number of hours per week:	4		
ECTS:	6		
Time / Location:			
Course Professor:	Petrit Hasanaj		
Contact details:	petrit.hasanaj@ushaf.net		
Course description			
	<i>This course focuses on knowledge about, financial resources and their management.</i>		
Objectives:			
	<i>The objective of this module is to prepare students with professional knowledge of finances, how to manage finance in entrepreneur, identifying sources of funding, and other financial aspects in the entrepreneur.</i>		
Learning outcomes:			
	<p><i>After successfully completing this module, students will be able to:</i></p> <ul style="list-style-type: none"> • <i>understand the importance of finance in the entrepreneur's development,</i> • <i>possessing high skills in financial management in entrepreneur with particular emphasis on finance resources and costs-expenses,</i> • <i>gain competences for the practical aspect of work in the financial sector of the organization, performing sound financial analysis, managing the budget and investing in the right direction,</i> • <i>analyze professionally the financial reports in the entrepreneur and to demonstrate the ability to calculate costs by identifying the way of achieving the highest outcomes as much as possible,</i> 		
Contribution to the student's charge (which should correspond with the results of the student's learning results)			
Activity	Hour	Day/week	In total
Theoretical and practical teaching	4	15	60
Practical work	2	5	10
Contacts with the teacher / consultants	1	15	15
Field exercises			
Kollokfieme, seminars	2	2	4

Homework			
Student study time (in library or at home)	3	15	45
Final Preparation for Examination	1	10	10
Time spent on assessment (tests, quiz, final exam)	2	1	2
Projects, presentations, etc			
Total			146

Methodology of teaching: *Lectures and exercises combined with case studies.*

Methods of assessment *Seminar (case study)30%*
Exam70%

Literature

Basic Literature	1. <i>Isa Mustafa, PhD – “Menaxhmenti Financiar”, Prishtinë 2008.</i>
Supplementary Literature:	2. <i>Prof.Dr.IdrizKovaçi, Ekonomia Monetare ,Shkup,2012.</i> 3. <i>Sherif Bundo, PhD – “Finance” – Universiteti iTiranës 2010.</i> 4. <i>Prof.Dr.Sabahudin Komoni“ Financa”, Prishtine 2008.</i>

The lesson plan Design:

Week	Lectures to be held
WEEK 1:	<i>Introduction to finance.</i>
WEEK 2:	<i>Financial System and Financial Institutions.</i>
WEEK 3:	<i>Money flows and monetary measures.</i>
WEEK 4:	<i>The time value of money.</i>
WEEK 5:	<i>Assessment of the financial situation.</i>
WEEK 6:	<i>Risk and Return.</i>
WEEK7:	<i>Estimation and return rate.</i>
WEEK 8:	<i>Return rate.</i>
WEEK 9:	<i>Credit System.</i>
WEEK 10:	<i>Credit potential of commercial banks. Credit and Monetary Multiplication.</i>
WEEK 11:	<i>Monetary and credit policy.</i>
WEEK 12:	<i>Inflation and Deflation.</i>
WEEK 13:	<i>Devaluation and Revaluation.</i>
WEEK 14:	<i>International Monetary System.</i>
WEEK 15:	<i>Presentation of works.</i>

Academic policies and rules of conduct:

Regular attendance, tranquility and active engagement in dialogue during lectures and exercises are obligatory. As a matter of courtesy, mobile phones should be switched off during classes and exams.

